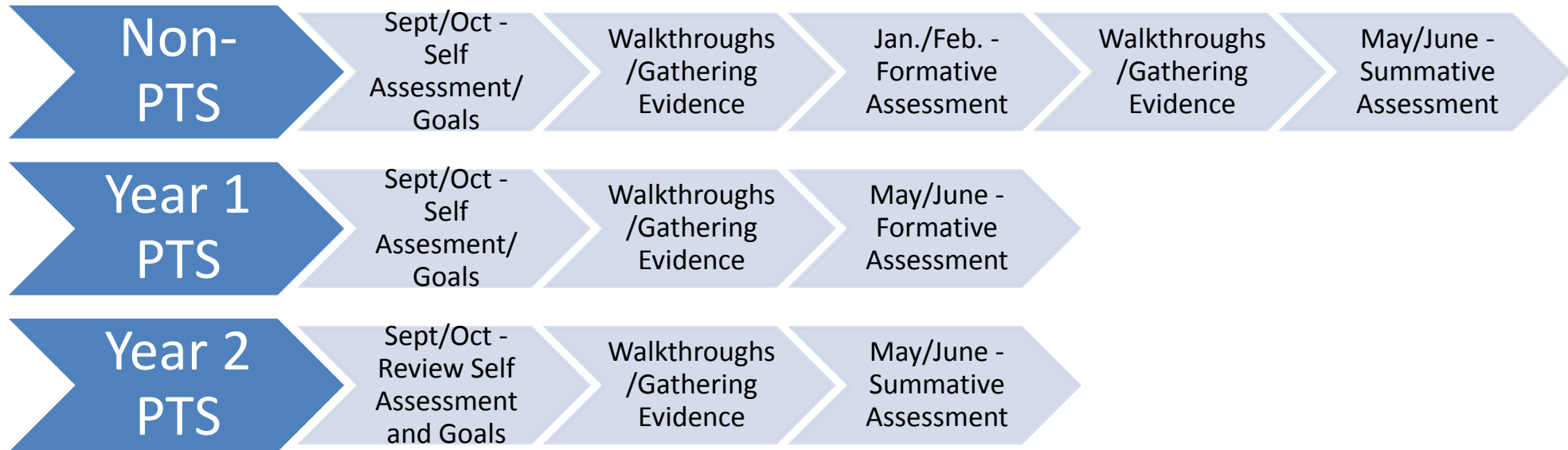


## *Millbury Educator Evaluation System*

Walkthroughs – (year 1-3) NPTS 1 announced, and a minimum of 2 unannounced – 3 per year  
PTS minimum of 1 unannounced – per cycle



### Important Deadlines:

- October 1<sup>st</sup> – Self-Assessment and Draft Goals
- October 15<sup>th</sup> – PTS and NPTS meeting to discuss completed goals
- November 1<sup>st</sup> – Goals Approved
- November 15<sup>th</sup> – 1<sup>st</sup> Walkthrough Completed (NPTS)
- February 1<sup>st</sup> – Formative Evidence Due (NPTS)
- Friday Before Feb. Vacation – Formal Observation Completed (NPTS)
- Friday Before Feb. Vacation - Formative Evaluation meeting(NPTS)
- Prior to March 1<sup>st</sup> – Formative Evaluations to be shared with Staff
- May 1<sup>st</sup> – Formative/Summative Evidence Due
- Formative/Summative Meetings may begin
- May 15<sup>th</sup> – All Walkthroughs/Observations Complete
- 5 days prior to end of school – Evaluations due to be shared with all Staff